

**GRAYS HARBOR COUNTY: CHEHALIS BASIN
PARTNERSHIP**

NOTICE FOR CONSULTANT SERVICES

Chehalis Basin Partnership solicits interest from contractors with expertise in group facilitation, multi-stakeholder partnerships, and natural resources planning. Facilitation contractors will be considered for the following projects:

- **Streamflow Restoration Act planning – WRIA 22 & 23**

Services will be provided to help the Planning Unit update the Chehalis Basin Watershed Management Plan to address as required by the Streamflow Restoration Act, RCW 90.94.020. The contractor will facilitate monthly partnership meetings and technical committee meetings and other meetings as required to develop a locally-driven, locally supported watershed plan update. The contractor will work for the parties on the Partnership and is not directed by any single stakeholder or state interest. The contractor will work closely with technical staff from among Partnership member groups, tribes, and state and federal agencies to write (prepare and deliver a final) plan language and achieve consensus on a final plan to submit to Ecology by November 2020. The deliverable for this work is a written plan update.

More information about the Chehalis Basin Partnership can be found on this website: www.chehalisbasinpartnership.org. More information about the Streamflow Restoration Act is provided on this website: <https://ecology.wa.gov/Water-Shorelines/Water-supply/Streamflow-restoration> .

The selection of consultants for this project will include an evaluation of the following factors:

- Group facilitation skills
- Writing skills
- Planning skills
- Experience with water resource management
- Knowledge of the Chehalis River Basin
- Record of success

Grays Harbor County encourages disadvantaged, minority, and women-owned consultant firms to respond.

Consultants desiring consideration shall submit a hard and electronic copy consisting of a **letter of interest**, **statement of qualifications** (limit statement to 12 pages, one sided), **references**, and a **relevant writing sample** to Grays Harbor County, 100 W. Broadway Suite 1, Montesano, WA 98563 and kharma@chehalisriver.org no later than 12:00 PM, November 19, 2018.

Candidates may be invited for a short interview. Successful applicants will be invited to submit a bid for a scope of work.

Arrangements to reasonably accommodate the needs of special classes of citizens, including handicap accessibility or interpreter, will be made upon receiving twenty four (24) hour advance notice to Marilyn Lewis, ADA Coordinator, at 249-4144.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that

in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Any Questions regarding this solicitation should be directed to Kirsten Harma, Watershed Coordinator, (360) 488-3232 or kharma@chehalistribe.org.

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